inside back cover panel   **outside center panel**   **outside front cover panel**

8.5 x 11   Z-Fold Front
Folds to 8.5" x 3.67"
Size with Bleed 8.75" x 11.25"

—— Type Safely
To make sure that no type or pertinent information is cut off in the finishing process, please give yourself ⅛" (0.125") safety from the edge of the final dimensions of the piece.

− − Trim Area
The finish size of the printed piece.

—— Bleed Area
To ensure that an image or background extends to the edge of your piece, the image must extend at least ⅛" (0.125") beyond the final dimensions of your piece.

Important!
DELETE THIS LAYER BEFORE RELEASING FILE TO PRINT

This layer MUST be deleted before you upload any files to the POSITIVEPRINT website. POSITIVEPRINT is not responsible for reprinting your job if this layer is included in the file.

score   score