

**5.5" x 8.5" Newsletter  
8 Page Sample Document  
Size with Bleed 5.75" x 8.75"**

— Type Safely

To make sure that no type or pertinent information is cut off in the finishing process, please give yourself  $\frac{1}{8}$ " (0.125") safety from the edge of the final dimensions of the piece.

— — Trim Area

The finish size of the printed piece.

— Bleed Area

To ensure that an image or background extends to the edge of your piece, the image must extend at least  $\frac{1}{8}$ " (0.125") beyond the final dimensions of your piece.

**Important!**

**DELETE THIS LAYER BEFORE RELEASING  
FILE TO PRINT**

This layer MUST be deleted before you upload any files to the POSITIVEPRINT website.

POSITIVEPRINT is not responsible for reprinting your job if this layer is included in the file.

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**Page 2  
(Inside Front Cover)**

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